

Prize Draws / Competitions Privacy notice for Lurgan Credit Union Limited

Our contact details are:

Address: 40 Church Place, Lurgan, BT66 6EU,

Phone: 02838 325016

Data Protection Officer/Representative: Compliance & Risk Manager manager@lurgancu.com

Lurgan Credit Union is committed to protecting the privacy and security of your personal information. This privacy notice describes how we collect and use personal information about you before and after the nomination process.

WHY WE COLLECT THE INFORMATION AND HOW WE USE IT

We may collect, store, and use the following categories of personal information about you:
Your name, address, telephone number, email address, signature and photo image.

If you are selected as a winner we may ask for your FULL NAME /ADDRESS, PHONE NUMBER/ EMAIL ADDRESS (IN ORDER FOR US TO FULFIL THE PRIZE). The personal data provided will be used for the purposes of administering the prize draw/competition.

The credit union is the “data controller” of this information. This means that the credit union decides what your personal information is used for, and the ways in which it is processed.

[We rely on our legitimate interests of running prize draws/competitions as our lawful basis for processing your personal data. If you are successful, we will also process your personal information for post-competition publicity and our lawful basis for such processing is our legitimate interests in promoting the competition].

HOW WE COLLECT THE INFORMATION

We collect personal information about nominees from the following sources:

Your prize draw/competition entry via [FACEBOOK/TWITTER/INSTAGRAM, ONLINE SURVEY, COMPLETION OF COMPETITION ENTRY FORM [ONLINE/IN CREDIT UNION ETC.]

HOW WE MAY SHARE THE INFORMATION

[We may also need to share some of the above categories of personal information with other parties, such as the Irish League of Credit Unions (ILCU)¹ and our professional advisers such as solicitors or auditors. Usually, information will be anonymised but this may not always be possible. The recipient of the information will be bound by confidentiality obligations. We may also be required to share some personal information [with our regulators as required to comply with the law.]

¹ The ILCU (a trade and representative body for credit unions in Ireland and Northern Ireland) provides professional and business support services such as regulatory, legal, compliance and monitoring services to affiliated credit unions. We may disclose information in the nomination form to authorised officers or employees of the ILCU for the purpose of the ILCU providing services to us.

DATA RETENTION PERIODS

We will destroy your personal data within 12 months following closure of the competition.

If you are a winner, we will retain your personal information for a period of 5 years.

All photographic images will be retained **permanently** on our social media platforms.

UPDATES TO THIS NOTICE

We will make changes to this notice from time to time, particularly when we change how we use your information, and change our technology and products. Your Rights in connection with your personal information are to:



To find out whether we hold any of your personal data and if we do to request access to that data that to be furnished a copy of that data. You are also entitled to request further information about the processing.



Request correction of the personal information that we hold about you. This enables you to have any incomplete or inaccurate information we hold about you rectified.



Request erasure of your personal information. This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal information where you have exercised your right to object to processing (see below).



Object to processing of your personal information where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground. You also have the right to object where we are processing your personal information for direct marketing purposes.



Request the restriction of processing of your personal information. You can ask us to suspend processing personal information about you, in certain circumstances.



Where we are processing your data based solely on your consent you have a right to withdraw that consent at any time and free of charge.



Request that we: a) provide you with a copy of any relevant personal data in a reusable format; or b) request that we transfer your relevant personal data to another controller where it's technically feasible to do so. 'Relevant personal data' is personal data that: You have provided to us or which is generated by your use of our service. Which is processed by automated means and where the basis that we process it is on your consent or on a contract that you have entered into with us.

You have a right to complain to the Information Commissioners Office (ICO) in respect of any processing of your data by:

Telephone: 028 9027 8757 or 0303 123 1114

Email: ni@ico.org.uk

Post: ICO, 3rd Floor, 14 Cromac Place, Belfast, BT7 2JB

****Please note that the above rights are not always absolute and there may be some limitations.**

If you want access and or copies of any of your personal data or if you want to review, verify, correct or request erasure of your personal information, object to the processing of your personal data, or request that we send you a copy/a third party a copy your relevant personal data in a reusable format please contact [POSITION] in writing using their contact details above.

There is no fee in using any of your above rights, unless your request for access is clearly unfounded or excessive. Alternatively, we may refuse to comply with the request in such circumstances.

We may need to verify your identity if we have reasonable doubts as to who you are. This is another appropriate security measure to ensure that personal information is not disclosed to any person who has no right to receive it.

Ensuring our information is up to date and accurate. We want the service provided by us to meet your expectations at all times. Please help us by telling us straightaway if there are any changes to your personal information. If you wish to avail of either of these rights, please contact us at Lurgan Credit Union Limited, 40 Church Place, Lurgan, Telephone: 02838325016